



BANK OF PAPUA NEW GUINEA

**CORE APPLICATION SOFTWARE
ESCROW SERVICES**

REQUEST FOR INFORMATION

GUIDELINES

1. **Scope:** This document is a Request for Information (“RFI”) from the Central Bank of Papua New Guinea (“BPNG”) to organisations who supply Application Software Escrow services.
2. **Overview of BPNG Requirements:** This describes the preliminary requirements of BPNG in respect of the project. Interested parties who are able to provide information to better inform BPNG are encouraged to do so.
3. **Your contact person:** Please nominate one person within your organisation as the contact person for this RFI. BPNG will correspond with this person.
4. **BPNG contact person:** Should you require any information in respect of this RFI please contact:

Contact person:	Avilly Bina
Designation:	Quality Assurance, Policy and Change Manager
Contact address:	ToRobert Haus Douglas Street PO Box 121 Port Moresby Papua New Guinea
Email:	abina@bankpng.gov.pg

1. **BPNG information:** Information relating to BPNG can be discovered at:

www.bankpng.gov.pg
2. **Information sought:** Interested parties are invited to submit all and any information about their Escrow services that they feel will educate and inform BPNG about how best to advance their desire to establish some form of Escrow arrangements; an outline of the types of information being sought is attached together with a brief overview of BPNG and its current ICT environment.
3. **Confidentiality of your information:** While BPNG will endeavour to maintain confidentiality of your information, it cannot assure any party that all information they disclose to BPNG will be kept confidential, as BPNG may be required by law to make disclosures as detailed in the Papua New Guinea Central Banking Act 2000 (Part XI).
4. **Submission:** BPNG is eager to advance the possible move to an Application Software Escrow Arrangement as soon as is possible but will do so on the basis of a firm understanding of what arrangements are available. In order to expedite progress, interested parties are encourage to e-mail the BPNG nominated contact person for this RFI by:

May 31 2018

5. **Next stages:** BPNG may, at its discretion, conduct a Request for Proposals procurement process (RFP), for this arrangement on an open or selective basis, or negotiate directly with any party.
6. **Contract:** Participation in this RFI process does not constitute an Agreement or Contract between BPNG and any party.
7. **BPNG may cancel process:** BPNG reserves the right to terminate this process at any time without giving a reason.
8. **Rights Reserved:** BPNG may, without restriction:
 - Delete or change any requirement for any good or service
 - Change any time, or suspend or cancel the RFI process
 - Have and apply any policy or criteria it wishes as to participation or evaluation
 - Withhold or disclose any information, except to the extent required by law
 - Retain, return or destroy any information provided

BANK OF PAPUA NEW GUINEA

Introduction

The Bank of Papua New Guinea is the Central Bank of Papua New Guinea.

The Bank is heavily reliant upon the use of Information and Communications Technology (“ICT”) to achieve its strategic objectives of:

1. Formulating and implementing monetary policy with a view to achieving and maintaining price stability
2. Formulating financial systems regulations and prudential standards to ensure stability of the financial system in Papua New Guinea
3. Promoting an efficient national and international payment system
4. Promoting macro-economic growth in Papua New Guinea
5. Ensuring an effective institution with motivated and skilled staff.

ICT Landscape at BPNG

At the present time, ICT at BPNG can be loosely summarised as:

- A mixture of both physical and Virtual Environments
- Virtual Environments consist of VMware and PowerVM architecture
- Physical infrastructure that consists of IBM, Cisco and HP
- Server OS consist primarily of 2012 Server, AIX7 and Redhat
- Desktops are primary Windows 7 Pro with ESET as the preferred Antivirus
- Oracle databases and a small number of standalone Microsoft SQL instances
- IBM storage

Core Application Software at BPNG

BPNG is heavily reliant on a number of mission-critical software applications to provide services, but not limited to:

- Anti-Money Laundering
- Bank Settlements
- Core Banking System
- Payment System
- Risk Management
- Trading Systems

Summary of BPNG Information Requirements

The Bank of Papua New Guinea is considering the placement of these, and other similar applications, into an Escrow arrangement, so as to provide an additional layer of protection against failure of any current service providers to continue to do business with BPNG in the future.

Accordingly, BPNG is seeking to gather information to understand the constituent components of the various Escrow arrangements available in the market.

Our current expectation is that any future arrangement with BPNG will typically include the following:

- A copy of the latest copy of the application source code
- A list of any internal repositories
- A list of all and any 3rd Party dependencies
- Current license keys
- A complete set of documentation to allow BPNG to maintain the application in the event of a provider failure
- A complete set of documentation that includes the steps taken when building the source code into an executable.
- A complete set of the steps required to configure the server running the application; this will include server configuration files, usernames, passwords, application start-up options, database configurations, etc.
- Any other critical documentation
- A list of application developers for the application, should these be required to maintain the application after any provider failure

Interested parties are invited to supply information relating to these types of topics so as to better inform BPNG about what types of Escrow arrangements are available.

Terms and Conditions

It would be most useful if interested parties could provide a standard set of Terms and Conditions for any potential, future, Application Software Escrow arrangements with BPNG.

Indicative Costs

Similarly, whilst BPNG recognises that this is a RFI and not a Request for Proposal, an indication of potential costs or pricing structures would also be useful.