



BANK OF PAPUA NEW GUINEA

TENDER INVITATION

PRE-REQUISITES OF PROFESSIONAL SERVICE PROVIDERS

1. Background

The Bank of Papua New Guinea (BPNG) as the Central Bank has the responsibility to:-

- Formulate and implement Monetary Policy with view to achieving and maintaining price stability
- Formulate financial regulation and prudential standards to ensure stability of the financial system
- Promote an efficient national and international payments system.

BPNG now seek the services of reputable and qualified professional service providers to assist the Bank in its endeavor to achieve its mission, vision and values in its operations. The successful bidders will be listed as service providers for the required period. The Bank specifically requires the services of the following professional service providers.

2. Specific Services Required

The invitation for the expression of interest is now open for "Pre-Requisites of Professional Service Providers" for the period of two (2) years in the following specific areas:

- 1. Events Management**
- 2. Merchandising Services**
- 3. Media Consultancy Services**
- 4. Printing Services**
- 5. Supply of office Stationery & Equipment**
- 6. Catering Services**

3.0 OBJECTIVES

Professional Service provider;

- 3.1 That the "Service Provider" engages in a Service

Agreement with the Bank of Papua New Guinea to effectively ensure the various services are efficiently rendered;

- 3.2 That the "Service Provider" delivers timely "on-call" services to BPNG when required. This may include "after hours" calls;
- 3.3 That the "Service Provider" offers consultative advice and direction to BPNG on best practises;
- 3.4 That the 'Service Provider' delivers quality and high standard of professionalism.

4.0 PRE QUALIFICATION REQUIREMENTS

You are required to provide the following;

- 4.1 Documented 'Expression of Interest',
- 4.2 Capability Statement / Company Profile,
- 4.3 Demonstrate man power capacity,
- 4.4 Documented indicative rates to carry out such programmes and/or your professional fees, and
- 4.5 Documented history of similar past projects and capacity to undertake the services.

For further clarifications/particulars, if any required, can be obtained by contacting Regina Okole by phone on 322 7350 or email: ROkole@bankpng.gov.pg.

Tenders close at 4:00pm Wednesday, 14th December 2016

All Bids must be addressed to:

The Chairman

Tender Committee

Bank of Papua New Guinea

P.O Box 121, PORT MORESBY

Authorised by: **Mr. Loi M Bakani, CMG**
Governor