



## BANK OF PAPUA NEW GUINEA

### Position Description

<b>Job Title</b>	Business Analyst – Monitoring & Analytics Unit
<b>Reporting to</b>	Unit Manager PSOCD Monitoring and Analytics
<b>Location</b>	Port Moresby, Bank of Papua New Guinea
<b>Salary range</b>	TBA
<b>Employment Type</b>	Non Contract

#### Role Description

The Business Analyst supports the Payment oversight and monitoring through development of technical solutions to business problems by defining, analysing and documenting business requirements based on the needs of the business. This role is responsible for translating business problems in to technology solutions in a cost-effective manner, ensuring the successful completion of analytical, testing and deployment tasks of the Payment Monitoring Systems.

#### Responsibilities

- Capture and manage payments data from diverse sources and systems, analyze and interpret it to identify trends, generate actionable insights for policy enhancement and regulatory compliance, and communicate findings to stakeholders
- Work alongside staff from Payments Oversight and the Management team to define the requirements for new payments data.
- Ensure successful completion of scenario simulations and stress-testing of payments systems.
- Employ tools from *Basel Committee on Banking Supervision* to monitor and report on intraday liquidity.
- Facilitate deployment of “fit-for-purpose” monitoring and analytical tools.
- Liaise with the stakeholders to document approach, techniques and methodologies for collecting payments data from licensed or authorized payment service providers.
- Adopt innovative solutions (e.g. “suptech or regtech”) for monitoring and reporting of payment systems.
- Maintain effective communication and collaboration with key stakeholders, regulators, participants and software vendors.
- Perform assigned tasks in a coordinated and timely manner to achieve a desirable and quality results.
- Identify gaps in the current systems, procedures and processes and make recommendations to mitigate risks and to improve control mechanisms.
- Execute the activities in the annual work-plan to meet schedule and budget.

#### Requirements

- Appropriate technical and professional qualifications, skills and knowledge to deliver on core accountabilities
- Personal attributes to work collaboratively as part of a team and independently and efficiently in a fast changing environment
- Excellent communication skills, both written and spoken
- The ability to meet schedules and deadlines with thorough, accurate and quality work products
- The ability to proactively manage time and prioritize multiple tasks and assignments to meet target date for deliverables
- Be self-motivated with excellent organisational skills and sound analytical skills
- Some understanding of the use of Business Intelligence (BI) tools for reporting purposes
- Understands the core values of the Bank and demonstrates adherence to these
- Risk based planning skills and risk management skills

### Working Relationship

The Business Analyst role will have the following internal working relationship: -

- Effectively collaborate with Payment Systems Oversight and Compliance team and management.,
- Effectively collaborate with other regulators and authorities such as; Banking Supervision, Financial Systems Development, Financial Analysis Supervisions Unit, Financial Markets,

The Business Analyst will have the following external working relationships: -

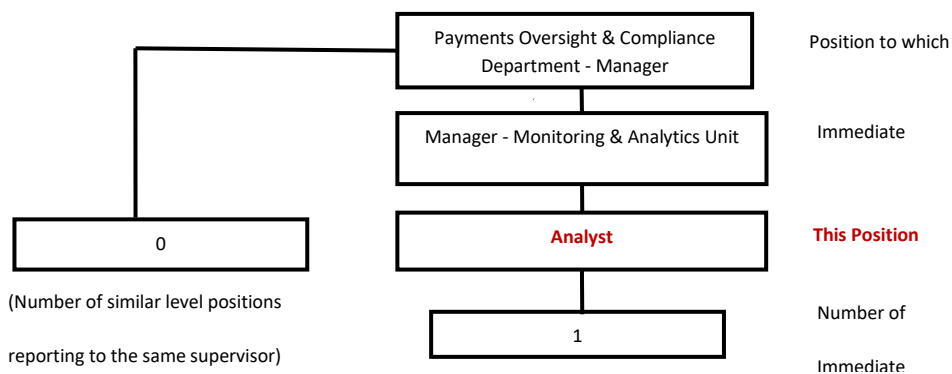
- Payments and Operations staff from relevant government service agencies;
- Cross border and domestic remittances agencies;
- Users or participants of payment systems;
- Payment Service Providers.
- Staff from telecommunication companies, information technology service providers, and other relevant parties in the commercial sector;
- External institutions such as World Bank, IMF, BIS, and other global payments regulatory standard setting bodies
- Other regulators like Securities Commission (SC), National Information and Communications Technology Authority (NICTA);
- Quality Assurance team such as external auditors;
- Staff from other Central Banks or Monetary Authorities

### Authority Levels:

- **Financial** : none
- **Staffing** : none

### Reporting Relationship

The Business Analyst reports directly to the Unit Manager, Monitoring and Analytics Unit.



Refer also to the full Organisation Chart

### Function

Financial Regulation and Supervision

### Objective 4

Sound and Resilient Prudential Framework to ensure and maintain Financial Stability

	<b><u>Objective 5</u></b> International Obligations are satisfied and relationships strengthened
<b><u>Goal 4</u></b> Enhance and Protect Financial System Stability and Integrity	<b><u>KRA 4.1 -4.5</u></b> Financial Institutions are diverse credible and trustworthy driving global transactions and supporting International Trade  <b><u>KRA 5.1-5.5</u></b> PNG's International Obligations are met and partnerships successfully implemented

**Bank Values:**

- Integrity – with integrity we build good governance and credibility.
- Transparency – with transparency our decisions stand scrutiny.
- Accountability – through accountability we take responsibility for our decisions and actions.
- Efficiency – with efficiency we produce quality results on time and on budget
- Professionalism – through professionalism we strive for best practice.
- Team work – through team work we benefit from sharing skills, knowledge and experience.